OUR PHILOSOPHY

ROSHCA aims to provide a caring, safe and nurturing environment where children are free to express their opinions and have their views considered in any decision that may affect them. ROSHCA believes that each child has the right to develop fully as individuals and be treated on the basis of equality.

To coincide with the Rochedale State School, ROSHCA as part of the global community is committed to developing active, compassionate and lifelong learners by providing a rich engaging environment and meaningful interactions. ROSHCA encourages our children to follow the Rochedale State School six guiding values – Respect, Responsibility, Co-operation, Consideration, Fairness, Honesty and the Rochedale State School motto “Always our Best”.

We acknowledge that parents and families are the child’s primary nurturers and that respectful, collaborative relationships strengthen the capacity and efforts of families and School Age Care services to support their children and promote each child’s health and wellbeing. We believe that the fundamental worth of all children and their families, their strengths and their right to unbiased access and participation in the community is clearly visible in all aspects of service delivery.

The service believes that children have the right to have their individual and cultural identity recognised and respected and we value Australia’s Aboriginal and Torres Strait Islander cultures as a core part of the nation’s history, present and future.
PARENT INFORMATION

Welcome to ROSHCA (Rochedale Outside School Hours Care Association). ROSHCA is a sub-committee of the Rochedale State School P&C.

Thank you for enrolling your child with us. Our staff look forward to caring for your children and forming a meaningful and lasting relationship with you and your family.

Your Coordinator is Kylie Pfeffer, Diploma qualified and currently studying a Bachelor of Education and she is assisted by Melinda Selby and Rachel Tuapawa. We also employ a number of Educators.

For your information we have photos of all staff located on the wall just inside the center entry. Most of our staff hold, or are currently studying a wide range of qualifications related to the care of children and hold a current Suitability Card for Child Related Employment, issued by the Commission for Children and Young People and Child Guardian.

GENERAL INFORMATION

Parents are asked to use the communication book which is located on the sign out table for any communication to the ROSHCA staff. For example, any absences, extracurricular activities, or any pick up changes etc. All other changes to accounts please use the Change of information forms.

What’s on for the Week?
The ROSHCA team creates a unique program each week. This program displayed in the ROSHCA room.
The program details what we are having for afternoon tea each afternoon and what craft and outside activities are taking place that week and on what day.

Suggestion Boxes
Both children and parents are asked to voice their ideas and opinions to the staff at ROSHCA.
There are two suggestion boxes located next to the sign out table; one for the children’s suggestions and one for the parents’. We encourage both you as parents and your children to use these boxes regularly.
ABOUT OUR LICENSE

Our service is licensed by the Office for Early Childhood Education and Care (as at 01/01/2012), under the Education and Care Services National Law Act 2010. The Centre must meet the requirements about activities, experiences and programs, child staff ratios and staff members’ qualifications according to legislation. There is a copy of the Education and Care Services National Law Act 2010 at the Centre for your perusal; please ask a ROSHCA staff team member to get this for you. We apologise but these documents need to stay on the premises.
The Office for Early Childhood Education and Care Information Service contact phone number is 1800 637 711.
STAFFING

We cater to school age children aged 4 to 13 yrs. Parents and guardians are invited to discuss the activities and experiences provided as part of our learning programs and the goals achieved through our programs. Please ask the ROSHCA staff for more detailed information about your child’s development, how we will provide opportunities to foster your child’s development and our underpinning philosophy of learning that informs our programs.

Staffing ratios and qualifications are governed by the Education and Care Services National Regulations 2011.
OUR CONTACT DETAILS

ROSHCA
PO BOX 552
ROCHEDALE STH 4123

EMAIL: roshca7@hotmail.com

PHONE: (07) 3841 1943
(6:30 - 9:00am & 2:00-6:00pm - If you call out of these hours you can leave us a detailed message and a return contact number).

HOURS OF OPERATION

Before School Care 6.30am – 8.30am
After School Care 2.50pm – 6.00pm
Vacation Care 6.30am – 6.00pm
Pupil Free Day 6.30am – 6.00pm
Public holidays Closed
Christmas Period 2 Wk closure To Be Announced

P&C MANAGEMENT COMMITTEE

President: Sharon Allison 0407 114 794
Treasurer: Greg Heath
FEES AND CHARGES

2015 fees and charges (as of 1st September 2014) (Before Commonwealth Child Care Benefit reductions)

Before School Care - Includes breakfast $11.00

After School Care - Includes afternoon tea $15.00

Vacation Care - Includes breakfast, m/ tea and a/ tea $38.00

Additional fees are charged for excursion days. Please refer to the Vacation Care Program for more information.

Late Fees - (for every 10 mins or part thereof) $10.00
Charged for any children picked up after 6pm

Fees are processed each Monday and accounts are either emailed or placed in the accounts box for collection, payment required before end of week.

All casual bookings require confirmation from either coordinator of assistant coordinators.

FEES WILL BE CHARGED FOR ALL BOOKINGS UNTIL A LETTER OF CANCELLATION IS SUBMITTED.
ACCOUNTS

How to receive your accounts?
You can receive your a/c either by picking it up from the ABC index box next to the sign out table or via email. Accounts are generated weekly.

How to pay accounts?
You can pay your a/c by Eftpos, Direct deposit. ROSHCA is a cashless service; Payment by cash will not be accepted.

Payment receipts are to be placed in the fee box next to the kitchen.

Bank Details: Commonwealth Bank – Springwood
BSB: 064170 Acc#: 1045 5969

Reference: Please quote Child’s full name (one is fine)

For all information regarding your a/c’s and how to setup email billing please see Kylie Pfeffer, who is in charge of generating the a/c’s and receipting the payments. Receipts are available on request only.